



# Notre Dame University Bangladesh

2, Arambagh, Motijheel, Dhaka-1000

## Application Form for Makeup Exam

AFME:

[Makeup Exam is allowed only after Mid-Term. Student must bring his/her parents/guardians and obtain permission from the Registrar before applying for Makeup Exam]

### Student's Information:

Student's Name: \_\_\_\_\_

Student's ID: \_\_\_\_\_

Contact No: \_\_\_\_\_

### Course Information:

Department/ Program: \_\_\_\_\_ Batch: \_\_\_\_\_ Section: \_\_\_\_\_

Course Title: \_\_\_\_\_ Course Code: \_\_\_\_\_

Scheduled date of missed exam: \_\_\_\_\_ Faculty name: \_\_\_\_\_

### Causes of missing exam:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

.....  
**Student Signature & Date**

### Faculty Recommendation:

- Application can be accepted  
 Application should not be accepted

### Comments, if any:

\_\_\_\_\_  
\_\_\_\_\_

.....  
**Faculty Signature and Date**

### Payment Information:

Amount paid: \_\_\_\_\_ Payment slip no.: \_\_\_\_\_ Payment date: \_\_\_\_\_

.....  
**Signature of the Accountant**

### Authority's comments, if any:

\_\_\_\_\_  
\_\_\_\_\_

- Accepted  Regretted

.....  
**Authorized Signature & Date**