



Notre Dame University Bangladesh

2, Arambagh, Motijheel, Dhaka-1000

Application Form for Consideration of Attendance

[The student will bring his/her parents/guardian and fill-up this form in the presence of an officer of Registrar's Office.]

Student's Information:

Name: _____ ID Number: _____

Program: _____ Batch no.: _____ Section: _____ Trimester Name: _____

Student's Contact No: _____ Guardian's Contact No: _____

Date of Absence: _____ to _____

Causes of Absence: (attach all relevant documents)

.....
Guardian's Signature & Date

.....
Student's Signature & Date

Course Code: _____ Number of Absented Classes: _____ Faculty signature: _____

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Course Code: _____ Number of Absented Classes: _____ Faculty signature: _____

Decision of Authority:

Comments, if any:

Accepted:

Regretted:

Authorized Signature and Date