



Notre Dame University Bangladesh

2, Arambagh, Motijheel, Dhaka-1000

Late Payment Form

(To be filled up by student)

To:

The Registrar
Notre Dame University Bangladesh
2, Arambagh, Motijheel, GPO Box – 7,
Dhaka- 1000. Bangladesh

Subject: Prayer for late payment of tuition fee and permission to sit for Midterm Final examination.

With due respect I am stating that I (Name) of
Batch Section ID No. failed to pay my due fee
in time according to NDUB policy. I have paid Tk. on (dated) and my
dues are: Tk. I will clear my dues by (date) with late
fine Tk. Please give me permission to sit for Mid-term Final exam.

**Sincerely Yours,
Student**

Guardian

Name:

Name:

Signature:

Signature:

ID No:

Relationship:

Batch: Section:

Date:

For office use only

Accepted: Comments, if any :

Regretted: Comments, if any :

The Registrar

Date:

